

HOW TO: LOGIN and LIST and item:

On any page near the top left corner you can find the link REGISTER/LOGIN. Clicking on this link will bring to you CaboodleZ LOGIN page shown below:

With your account User ID and Password you can log into your account on CaboodleZ.

If you forgot your User ID or Password just enter the email address you used to register and this information will be sent to you.

If you do not yet have an account, click on the “Request an Account” button to come to a submission form for acquiring an account on CaboodleZ.

Once logged in to your account you will arrive at the MEMBER AREA. This page displays various account statistics letting you know your account status. It is on this page where you will find menu options: GOTO YOUR LISTINGS and VIEW MESSAGES.

Account contact information can also be viewed on this page for review and updating if needed.

Clicking on the GOTO YOUR LISTINGS link will bring you to a page that will display your listings (if you have any) in a list format along with each listings attribute settings for ACTIVE, IMAGES, APPROVED, or SUSPENDED. The last section ACTIONS will have links to certain actions you may take with your listing

This page is where you find the ADD NEW link to begin the addition of a listing.

CABOODLEZ.com
CLASSIFIEDS FROM A TO Z

MEMBERSHIP IS FREE JOIN TODAY!
MULTIPLE LISTINGS FOR AS LOW AS \$2.50 PER MONTH

SELLER LISTING BUYER

CaboodleZ SEARCH

HOME | SITE OVERVIEW | REGISTER / LOGIN

TODAY IS: MONDAY, MAY 30, 2011 – THIS SITE IS CLOSED ON SUNDAYS.

YOU ARE HERE: HOME > LOGIN > MEMBER AREA > LISTINGS

...YOUR LISTINGS... [ADD NEW]

Your LISTINGS are shown below. You have 0 ACTIVE Listing(s) out of 26 available. You have 1 stored Listings out of 37 available.

LISTING ID	TITLE	ACTIVE	IMAGE(s)	APPROVED	SUSPENDED	ACTION(s)
■	■	NO	SHOW	NO	NO	VIEW MODIFY ACTIVATE

On this page you can VIEW, MODIFY, or ACTIVATE your existing listings.

NOTE If you wish to have photos in your listing it is a 2 step process. The listing must first exist and then you can MODIFY the listing to add photos.

All fields in the submission form are either numeric or alphanumeric. Special characters are prohibited.

If you choose ADD NEW you will be presented with a submission form for the addition of your new listing.

Below is the submission form for the addition of a new listing:

The screenshot shows the 'ADD YOUR LISTING' form on the CaboodleZ.com website. The header includes the site logo, a 'MEMBERSHIP IS FREE JOIN TODAY!' banner, and a search bar. The navigation bar shows 'HOME | SITE OVERVIEW | REGISTER / LOGIN' and the date 'TODAY IS: MONDAY, MAY 30, 2011 - THIS SITE IS CLOSED ON SUNDAYS.' The breadcrumb trail reads 'YOU ARE HERE: HOME > LOGIN > MEMBER AREA > LISTINGS > ADD'. The form title is '...ADD YOUR LISTING...'. A note states 'ALL text input fields are restricted to Numeric ONLY or Alpha-Numeric.' A legend indicates that a red 'R' in a box designates a required field. The form contains the following fields: 'Title' (50 alpha-numeric characters maximum, current count 0), 'Description' (350 alpha-numeric characters maximum, current count 0), 'Price' (optional), 'City' (optional), 'State' (optional dropdown), and 'Category' (required dropdown, currently set to 'COMMUNITY' with a sub-category dropdown). The 'Optional Listing attributes' section is partially visible at the bottom.

Complete at a minimum the required fields and click "Add Listing!" to complete the process.

- If PRICE is set to 0.00 then it will not appear in your listing.
- If SHIPPING is set to Not Applicable it will not appear in your listing.

If you choose **MODIFY** you will be presented with a submission form for the modification of your listing.

On this page you will see the opportunity to **ADD** or **UPDATE** the **IMAGE(s)** for your listing. The respective link will be just under the status display for **IMAGE(s)**.

You may also **ACTIVATE** or **REMOVE** your listing from list page.

Below is the submission form for the addition of a new listing:

CABOODLEZ.com
CLASSIFIEDS FROM A TO Z

LIST EVERYTHING, THE WHOLE KIT AND CABOODLE!

CABOODLEZ.com
CLASSIFIEDS FROM A TO Z

SELLER LISTING BUYER

CaboodleZ SEARCH

HOME | SITE OVERVIEW | REGISTER / LOGIN

TODAY IS: MONDAY, MAY 30, 2011 -- THIS SITE IS CLOSED ON SUNDAYS.

YOU ARE HERE: HOME > LOGIN > MEMBER AREA > LISTINGS > EDIT

...MODIFY YOUR LISTING...

Your LISTINGS shown below.

LISTING ID	TITLE	ACTIVE	IMAGE(s)	APPROVED	SUSPENDED	ACTION(s)
[REDACTED]	[REDACTED]	NO	SHOW	NO	NO	[REMOVE]

LAST UPDATED: 2011-05-30 20:49:30 [ACTIVATE] [UPDATE]

ALL text input fields are restricted to Numeric ONLY or Alpha-Numeric.

R Required Listing fields:

R Title (50 alpha-numeric characters maximum) Current character count: 34

R Description (350 alpha-numeric characters maximum) Current character count: 61

Optional Listing attributes:

Price 0

Complete at a minimum the required fields and click “Update Listing!” to complete the process.


-- If **PRICE** is set to 0.00 then it will not appear in your listing.

-- If **SHIPPING** is set to Not Applicable it will not appear in your listing.

If you clicked ADD (or UPDATE) under that IMAGE(s) status then you will be presented with the page to add photo(s) to your listing shown below:



LIST EVERYTHING,
THE WHOLE KIT AND CABOODLE!



SELLER

LISTING

BUYER

CaboodleZ SEARCH

[HOME](#) | [SITE OVERVIEW](#) | [REGISTER / LOGIN](#)
TODAY IS: MONDAY, MAY 30, 2011 – THIS SITE IS CLOSED ON SUNDAYS.

YOU ARE HERE: [HOME](#) > [LOGIN](#) > [MEMBER AREA](#) > [LISTINGS](#) > [EDIT](#) > [ADD PHOTO](#)

...MODIFY YOUR LISTING...

Your LISTINGS shown below.

LISTING ID	TITLE	ACTIVE	IMAGE(s)	APPROVED	SUSPENDED	ACTION(s)
		NO	SHOW	NO	NO	REMOVE
		LAST UPDATED: 2011-05-30 20:49:30	[ACTIVATE]	[UPDATE]		

ADD/UPDATE PHOTO...

1. Primary image

Images WILL BE resized to 600x400 (landscape) or 400x600 (portrait).
The image(s) you upload should at least be this size to retain its quality.

Click in any Image to view them larger:

